

S E C R E T

READ & DESTROY

15 December 1983

MEMORANDUM FOR: Deputy Director for Administration

FROM: Daniel C. King
Director of LogisticsSUBJECT: Report of Significant Logistics Activities for
Period Ending 15 December 1983 1. Progress Report on Tasks Assigned by the DCI/DDCI:No tasks assigned during this reporting period. 2. Items or Events of Major Interest that have Occurred During the Preceding Week:

b. Repaving Project Inclement weather is becoming a very definite factor. Work still continues in the Receiving Dock area, CD, as weather permits. The contractor is focusing on installing the second water catch basin and drain-pipe. Work is approximately 40 percent complete.

c. Class V Security File Cabinet: Mosler Safe Company has agreed to manufacture the Class V Security File Cabinets used in Agency overseas installations, previously manufactured by Diebold. When requested to furnish a rough order of magnitude cost, Mosler responded with estimates of \$3,896 for a 4-drawer safe and \$2,347 for a 2-drawer safe. Mosler offered a 5 percent discount when purchasing quantities of 100, 4-drawer safes and 50, 2-drawer safes.

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d. ETECS: On the evening of 12 December 1983, a power failure in GJ56, Headquarters, destroyed the primary disks used for production of the National Intelligence Daily and the President's Daily Brief. After rebuilding the disks and reconfiguring the system, production was reestablished and the overnight schedules were met. The possibility of adding this area to the Uninterruptible Power Source is being explored. []

e. [] Building: On 7 December 1983, the move of the Office of Personnel from Headquarters Building [] was completed. []

f. Security Barrier Drawings: The Architectural Design Staff (ADS) prepared feasibility drawings for security barriers at eight locations throughout the Headquarters compound. The drawings were reviewed by the DDCI, ExDir, and the DDA. ADS is restudying the Northeast Entrance, the Main Entrance (front), and the DCI Garage. []

3. Significant Events Anticipated During the Coming Week:

None. []

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